



Criterion 4 - Infrastructure and Learning Resources (100)

Key Indicator – 4.2 Library as a learning Resource (20)

4.2.1. QIM Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library



Library Management System at Institute

Introduction

The library of Rajarshi Shahu College of Pharmacy aims at providing access to its printed resources such as books and journals as well as electronic journals and online databases primarily for the use of faculty and staff at institute. Its holdings should reflect their interest largely. The library also subscribes many current periodicals and to a range of electronic journals and databases. The library is supervised by a committee consisting of the librarian and other members from the faculty.

Number of working Days of the Library

The library is kept open in college official days. : 10.30 am to 6.30 pm

Infrastructure

Main library building, students reading room, newspaper gallery, proper furniture, necessary quantity and quality of reading chairs and table, display racks, magazine racks reprographic facility etc. the service counter with proper ventilation, fans and drinking water facility. Fixing of notice boards. Uninterrupted power supply system along with regular cleanliness.

Policy

Library has policy on the collection development support. Library use to call the list of required books, journals and periodicals from subject teachers and collect the Demand Slips from students. Introduction of new services, policy on loss books, annual budget, binding procedure, policy on loss of book.

The library is provided with resources that support its mission and the needs of users. Library maintain a special collection for competitive examination. The library is maintained through institutional policy. The library has a key role in supporting the academic activities of the institutions by establishing, maintaining and promoting the library and information services both quantitatively and qualitatively.

The library offers following services

- **Publication and Research Supports:** The library publishes the advertisements of institution including various activities of the colleges in newspapers. The library displays important academic information on Library Notice Boards. Library provides

the Research Support Services to the researchers through Special collection and journals.

- Library display information about concerned library activities.
- Library provide bibliographic list of books.
- Library provides reprographic service to users.
- Library provides orientation programme every year for new comers.
- Library provides its services through the vmedulife software.
- Internet and Wi-Fi facility.
- Library has a membership of DelNet.

Best Practices of Library

- College library provide the SC/ST book bank scheme for students of the institute.
- At the beginning of every academic year a general orientation is provided to new comers.
- Library arranges various programs for the students.
- Collection of important information and provide to users.
- Year wise question paper repositories displaying new arrivals of books, suggestion box and timely response.
- Collection of thesis from Ph. D. and M. Pharm. students.
- New books presentation (Granth Pradarshani) celebrating the birth anniversary. social activities etc.

Library Rules

1. College identity card is required during issuing and receiving.
2. Check the book pages before issuing of book. After issued the book students are responsible for the damage of book. He/she will be fined as per library rules.
3. All transactions are made in cheque with discipline.
4. Periodicals are available in reading room only.
5. Books are issued only for a week.
6. A fine may be charged for late deposit of book.
7. Only PG students and Research scholars are allowed in Special Reference Room.
8. Special Library Service is available for disabled student.

9. Please keep silence in library premises.
10. Suggestions are invited.
11. If any suggestion please contact or write to Librarian and Library Co-coordinator.

Library Statistics

Particulars	B. Pharmacy	M. Pharmacy	Total
Total Books	4212	771	4983
Books Title	535	233	768
Journals (National-International)	34	12	46
E-Journals	1	1	2
Periodicals	0	0	0
Newspapers	12	12	12

Library advisory Committee

Sr. No.	Name	Designation
1	Dr. S. P. Jain	Chairman
2	Dr. V. S. Borkar	Library In-charge
3	Mr. V. M. Patil	Librarian
4	Mr. K. B. Sawale	Assistant Librarian
5	Dr. P. N. Kendre	Member
6	Dr. S. M. Kewatkar	Member
7	Dr. Subhash Deshmane	Member
8	Mr. S.D. Tayade	Member
9	Mr. S. K. Vibhute	Member
10	Mr. S. P. Borikar	Member

Library advisory committee is constituted with the following objectives.

1. Framing of rules and regulations for smooth running of library.
2. Increasing resources such as books, e-books and journals.
3. Work with coordination with all departments for the benefit of the students.

The committee has taken following initiatives in order to render the library user friendly.

1. **Book bank facility:** The Library of the institute provides book bank facility to the Sc/ST students of institute. The books mentioned in the syllabus of the subjects are provided to the students through this book bank facility.
2. **Student grievances:** The students report their grievances related to the library issues to the grievance redressal cell or to faculty mentors. These grievances are communicated to the library in-charge. The library in-charge then discusses the issue in library meeting and then with the consultation of Principal, the necessary action is taken. The grievances like change in the library timing, no. of books issued, issues related to book bank are addressed through this mechanism.
3. **Membership for outside students:** The institute has taken the initiative to avail membership to avail the facilities of referencing for the students and faculties of other institutes in the region.
4. **Question bank:** The question papers of session and university examinations are compiled year wise and are available in the library.

Library Facility

Sr. No.	Facility
1	Book Bank
2	Student grievances
3	Membership for outside students
4	Manuscripts
5	Reference
6	Reprography/scanning
7	Information Deployment and Notification
8	OPACS
9	Internet Access
10	Downloads
11	Printouts
12	Reading list / Bibliography compilation
13	In-house / remote access to e-resources
14	User Orientation
15	Assistance in searching Databases

Details of library staff


Sr. No.	Name of Staff	Qualification	Designation
1	Mr. V. M. Patil	M. Lib.	Librarian
2	Mr. K. B. Sawale	B. Lib.	Assistant Librarian

Specialized services provided by the library

1. **Reference:** The library has a separate reference section having collection of many books, which include collective indices, encyclopedias, yearbooks, handbooks and Pharmacopoeias. Users are allowed to use these books in reading room only.
2. **Reprography / scanning:** Reprography/scanning facility is available in library.
3. **Information Deployment and Notification:** All the information regarding library is communicated to the users by the way of library notices and notifications on the notice board.
4. **Internet Access:** Institute has provided internet access for students and staff in the library. Internet can be accessed through Wi-Fi network or broad band connection.
5. **Downloads:** Unlimited download facility is available for staff and students in the library.
6. **Printouts:** Printout facility is available in library.
7. **Reading list / Bibliography compilation:** Author-wise, Title-wise, Subject-wise bibliography compilation is available and access is provided to the same.
8. **In-house / remote access to e-resources** is available only in the campus network.
9. **User Orientation:** The faculty member (academic in-charge) and library staff give orientation to students admitted to F.Y. B. Pharm. / M. Pharm. The orientation includes rules and regulation of the library, procedure for issue and return of books, available e-resources in the library and access to the same.
10. **Assistance in searching Databases:** As aforementioned, the Library staff educates and guide students and faculty members in the use of the other e-resources in the library.



(Coordinator)
Dr. V. S. Borkar



Principal
Principal
Rajarshi Shahu College of Pharmacy,
Malvihir, Buldana.
(Dr. S. P. Jain)